

COWLEY COLLEGE
INSTRUCTOR SELF-EVALUATION FORM

Instructor Name: _____

Date: _____

Department: _____

Cowley County Community College exists to develop responsible involved lifelong learners and to contribute to the vitality of the community it serves. In order to accomplish our mission and to foster our over-arching guiding principle of student-centered learning, how would you evaluate your effectiveness as an instructor?

TO THE INSTRUCTOR: The following form allows you to evaluate your teaching. Read the entire sentence. Select the rating that best evaluates you as a faculty member. Use the comments area to support the EP or NA rating. Additional sheets may be used to add additional comments telling of special projects or activities that warrant additional acknowledgement.

Rating Scale:

EP Exceeds Performance Standards
MP Meets Performance Standards
NI Needs Improvement of Performance Standards
NA Not Applicable

Knowledge of Subject Matter

	EP	MP	NI	NA
1. I demonstrate depth of knowledge in the subject matter.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I connect subject matter with related fields.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I stay current with subject matter through professional development.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Teaching Performance

	EP	MP	NI	NA
1. I plan and organize instruction in ways to maximize student learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I employ appropriate teaching and learning strategies, including appropriate technology when available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I encourage the development of professional behavior and independent thinking.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. I contribute to the selection and development of instructional materials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Evaluation of Student Learning

	EP	MP	NI	NA
1. I establish and adhere to learning objectives as stated in course procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I develop evaluation methods that fairly measure student progress toward outcomes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I maintain accurate records of student progress, including student grade and attendance reports.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. I provide feedback on class tests and assignments in time to be useful and meaningful.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:				

Participation in College, Department and Program Activities

	EP	MP	NI	NA
1. I serve actively on college, divisional and program committees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I attend meetings as required by directors, division, program and college administration.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I participate in professional activities, which contribute to the educational goals of the college and its constituents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. I respond to information requests and required reports from college, division, and program administrators.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. I support both adjunct and full-time colleagues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. I contribute to the college community, dedicating myself to the commitments that I have made.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:				

Contribution to the Growth and Enhancement of College Mission and Programs

	EP	MP	NI	NA
1. I maintain familiarity with college goals, mission, values and long-range plans.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I contribute to the recruitment and retention of students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I adhere to professional ethics and abide by college policies and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:				

*Instructor: _____

Date: _____

Department Chair: _____

Date: _____

CAO: _____

Date: _____

*Typing your name on this line constitutes your eSignature.