

Board Policies

STUDENT AFFAIRS

417.00 - ACADEMIC ADVISING SYSTEM

Effective academic advising is central to Cowley's educational mission. It is a collaborative relationship between a student and an academic advisor that provides each student with an advisor who will take a personal interest in the student and their academic pursuits. To ensure that all students have access to high quality advising, Cowley will provide the following:

1. **Goal Setting:** helping students to set both short-term and long-term educational goals.
2. **Information:** accurately informing students of graduation requirements of their degree and will be able to inform students of career opportunities in their field of study.
3. **Transitions:** informing students how to change degree, enroll in their curriculum and to drop or add courses during the semester.
4. **Accessibility:** having reasonable hours and methods of availability.
5. **Referral to Campus Resources:** Referring students to various campus resources including, but not limited to college counseling services, student activities, and career and employment services.

Cowley will provide information to students to inform them of their responsibilities in the Academic Advising process.

Cowley will be responsible for the necessary training of academic advisors to assist them in meeting the responsibilities of this policy.

Adopted: January 18, 1971
Revised: August 14, 1989
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