# CERTIFIED MEDICATION AIDE UPDATE – Summer 2014 Schedule

<table>
<thead>
<tr>
<th>DATE:</th>
<th>LOCATION</th>
<th>TIME</th>
<th>COURSE NUMBER</th>
<th>KDADS</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 5 &amp; 6</td>
<td>Mulvane</td>
<td>8 am – 2 pm</td>
<td>NCH 6201 MU02</td>
<td>133S (39045)</td>
</tr>
<tr>
<td>June 21</td>
<td>Winfield</td>
<td>8 am – 7 pm</td>
<td>NCH 6201 WF01</td>
<td>134S</td>
</tr>
<tr>
<td>July 16 &amp; 17</td>
<td>Mulvane</td>
<td>8 am – 2 PM</td>
<td>NCH 6201 MU01</td>
<td>134S (39053)</td>
</tr>
</tbody>
</table>

*COWLEY ENROLLMENT SPECIALIST/ADVISOR USE ONLY: (fax form to Allied Health: 620-229-5989)*

- Advisor enrolled student in course (faxed to AH)
- Not enrolled - registration faxed to Allied Health
- Payment made at enrollment center
- Payment made online (date: ________________)

---

Cowley College reserves the right to change the instructors, date, time, or cancel classes if enrollment is low. Fees are refunded only if the class must be cancelled by Cowley College.

**Class Locations:**
- Online: Students must complete 10 hours of online content in the timeframe provided.
- Mulvane: 430 E. Main; Room – MW102
- Winfield: 1406 E. 8th; Room 102

**CEU Hours:** 10 CEU credits are awarded upon completion of the course. CMAs must complete a renewal application form, which includes their CMA certificate ID and social security card number on the first day of class to be allowed to complete the course, per KDADS guidelines. CMA certificate cannot be expired more than 1 year to be eligible to take the update class. Students whose certificates are expired more than one year are required to retake the class. Refunds will not be given for any student whose certificate has expired over 1 year, and begin the class.

**Cost of class:** $120 cash, credit/debit card or money order payable to Cowley College. Fee must be received upon enrollment. Enrollment and payment must be made prior to the first day of class. KDADS fee is included in the class cost.

**Submit form and fee to one of these locations (online payment is also available):**

- Cowley College Business Office, 125 South Second, Arkansas City, KS 67005
- Cowley College Eastside Center, 4900 E. Pawnee, Suite 106, Wichita, KS 67218
- Cowley College Westside Center, 8815 West 13th, Suite 160, Wichita, KS 67205
- Cowley College Bloomenshine, 430 E. Main, Mulvane, KS 67110

**Online:** Fax registration form- 620-229-5989 / Make payment online- [www.cowley.edu/admissions/ecashierpayment.html](http://www.cowley.edu/admissions/ecashierpayment.html)

---

**Date of Course:**

- Course ID: __________

**CMA Number:**

- CMA Expiration Date: __________

**Social Security #:** __________

- or Cowley ID: __________

**Last Name** __________

- **First Name** __________

- **Middle Name (required)** __________

- **Date of Birth** _____ / ____ / _____

**Other Last Names Used**

**Street** __________

- **City** __________

- **State** __________

- **Zip** __________

**Home Phone** (______) __________

- **Cell Phone** (______) __________

**Email address:** __________