



Mission, Vision, and Values

MISSION STATEMENT

Cowley College and Area Vocational-Technical School is committed to learning excellence and personal enrichment in an open access environment.

STATEMENT OF INSTITUTIONAL PURPOSE

We are committed to maintaining a quality institution by meeting and exceeding the expectations of customers through the following:

CORE VALUES

Cowley County Community College and Area Vocational-Technical School is dedicated to the continual pursuit of excellence by embracing our Core Values, the fundamental principles that guide our actions.

People

- We emphasize the importance of human relationships, diversity, and a sense of community.
- We provide student-centered instruction.
- We provide a safe, learning environment where joy, humor, and teamwork are embraced.
- We encourage open communication and the sharing of ideas.

Leadership

- We provide a positive atmosphere that fosters personal and professional growth.
- We empower students and employees to be innovative and visionary.
- We are an ethical leader in the field of education.

Integrity

- We regard honesty, trust, and respect as essential principles in our academic, personal and professional standards.

Accountability

- Our students will receive a quality education.
- The College will provide students the opportunity to take an active role in their success.
- All employees are responsible and committed to excellence.
- We are accountable to the community to educate students and to sustain and improve society.

Business, Computer, & Information
Technology Department
Cowley College
125 S. Second Street
PO Box 1147
Arkansas City, KS 67005-1147



SPEAKERS BUREAU

BUSINESS, COMPUTER, AND INFORMATION TECHNOLOGY

Contact us at
620-441-5283
Or via email at
gaddie@cowley.edu

What is The Cowley College

Speakers Bureau?

Cowley College offers more than 70 majors and degree options. For more than 85 years, we have prepared members of our community to transfer to four-year institutions or to enter the workforce with a job-ready degree or certificate.

Now, Cowley College is pleased to offer a new service to both public and private groups.

Because Cowley College is committed to learning excellence and personal enrichment in an open access environment, we are eager to share a forty-five minute to one hour presentation from the selection of educational and informative programs to enlighten and inspire your group.

We have assembled a list of presenters with expertise in a wide range of business and computer-related areas that would be delighted to speak to school groups, businesses, civic organizations or other interested parties.

We invite you to peruse the list of available topics and let us know how we may be of service to your group.

COWLEY COLLEGE

Please call the Business, Computer and Information Technology Department at Cowley College, 620-441-5267, to schedule a speaker or to obtain more information.

We may also be reached by e-mail at grunder@cowley.edu. If you are interested in a topic that is not on our list, please let us know and we will try to fulfill your needs.

We request that you contact us at least three weeks in advance of your planned date.

Please note—presentations are between forty-five minutes to one hour in length.

There is no charge to make use of any of the topics in the speakers bureau.

Speakers are currently available

On a variety of topics, including:

- Personal Finance
- Identity Theft and Fraud
- Employee Empowerment
- Business Correspondence
- Resume Building
- Conducting Interviews
- Preparing for the Personal Interview
- Customer Service
- Stress, Anger, and Time Management
- Employee Motivation
- Team Building
- Netiquette
- Appropriate Appearance for the Job
- Telephone Etiquette
- Effective Business Presentations

Visit us online at: www.cowley.edu