

Meeting Minutes
Cowley College
Drug and Alcohol Task Force
January 30, 2013
9:00 a.m.

Attending: Roy Reynolds, Kristi Shaw, Sally Palmer, Matt Stone, Landon West, Jessie Riggs, Jeff Fluty, Linda Kreutzer, Tabitha Farley

Approval of minutes: Minutes of the December 5, 2012 task force meeting were approved as submitted.

Priorities for Improvement:

1. **Electronic Interventions** - Roy will continue to work on the online alcohol education module, with a goal of having it ready, in the new Canvas format, for the Fall, 2013 semester.
2. **Employee Involvement** - The plan is to encourage employees to participate in the two screening days this semester, which are Eating Disorders Screening Day (2/28/2013) and National Alcohol Screening Day (4/11/2013). Matt reports that work is ongoing to bring the ALICE active shooter training to Cowley College. ALICE stands for "Alert, Lockdown, Inform, Counter, and Evacuate," and is based on the premise that effective preparation needs to include regular practice (just as we prepare for fire emergencies by having fire drills). Members were encouraged to consider other ways to get employees involved in prevention. Matt also agreed to pursue training for Cowley College employees in drug effect recognition (as distinguished from earlier training in recognizing the drugs themselves).
3. **ACPD Involvement** - Landon reports that there have been no drug-dog searches on campus as yet this semester. Matt reminded the team that Cowley College will host a gathering of local law enforcement representatives for the Phil Chalmers training on March 19 and 20, 2013.
4. **National College Health Assessment** - The plan is to administer the National College Health Assessment during the Spring, 2013 semester. Charlee Wilson has been in contact with the American College Health Association in order to set this up. In a report submitted to this writer, Charlee indicated that sample size has been determined (300-400 students). He also reports that there are a few steps remaining to set up the assessment. The team agreed that the NCHA will focus on the Ark City campus, and that the survey will be administered after spring break.
5. **Social Norms Campaign** - The plan is for CAAT to use the results of the National College Health Assessment to develop a social norms campaign. Charlee Wilson, CAAT sponsor, has previously indicated that the goal is to have the campaign ready for

the Fall, 2013 semester, so long as the National College Health Assessment is completed during the Spring, 2013 semester.

6. **Athletics** - Jeff reiterated that there continues to be interest in the Athletics Department in having the athletes complete the electronic prevention course (opportunity for improvement number 1 above). Jeff also indicated that he plans to meet with the Director of Athletics in order to discuss other priorities for prevention in athletics.

7. **Drug Testing for Scholarship Students** - Ben Schears was unable to attend today's meeting. The team agreed to an update on this issue at the next task force meeting.

BASICS referrals: Roy reports that there have been no BASICS refers to date in the Spring, 2013 semester. BASICS referrals had also been fewer in the Fall, 2012 semester than in the Fall, 2011 semester. The team agreed to resist the interpretation that Cowley College students have stopped drinking, so we will not be disbanding the team for now.

Department of Education standards: In response to a question during the December 5, 2012 meeting, Roy has been looking into current standards for college prevention programs. He found that there have been budget cutbacks in the Department of Education, and that the Office of Safe and Drug-Free Schools had become the Office of Safe and Healthy Students. Current standards were not readily available on the Department of Education website. Roy will continue to look into this issue.

Annual Notification: The Annual Notification went out on January 9, 2013 to all Cowley College students and employees. The notification continues to go out on a weekly basis to all Cowley College email accounts that were created that week.

Task Force Documentation: The Cowley College webmaster has updated the Task force documents on the website, including the addition of the recently completed biennial review, as well as the new prevention plan.

Next Meeting: Wednesday, April 24, 2013 at 9:00 a.m.

Respectfully submitted
Roy Reynolds
Chair – Cowley College Drug and Alcohol Task Force