

**Meeting Minutes**  
Cowley College  
Drug and Alcohol Task Force  
February 1, 2012  
9:00 a.m.

**Attending:** Roy Reynolds, Janice Neagle, Sally Palmer, Landon West, Jeff Fluty, Gina McKown, Kristi Shaw, Charlee Wilson, Matt Stone, and Sean Wallace (ACPD)

**Minutes:** The minutes of the December 7, 2011 meeting were approved as submitted. They will be added to the official Task Force documents on the Cowley web site.

**Task Force Membership:** No new membership issues were discussed.

**Annual notification:** Sue Saia sent out the annual notification to all users on January 11, 2012. The annual notification also continues to be distributed on a weekly basis to all Cowley email accounts that have been added during the week.

**Priorities for Improvement:**

1. **Cowley Activities Awareness Team (CAAT):** Charlee provided an update on CAAT activities. The CAAT team returned one week early for the Spring, 2012 semester. All CAAT members are now Certified Peer Educators. The January theme was "New Year, New You." CAAT has been targeting groups that have not historically attended CAAT events. There has been good turnout by athletes at recent events, such as Zumba, Turbo Kick, and BMI screenings. February's theme is sexual awareness and healthy relationships, including an activity called "Floor Play." On February 10-11, CAAT will repeat their "CAAT in a Box" event, which raises cash and canned goods for local charities. March is alcohol awareness month. There will be a speaker on March 15. A "Cash Cab" sort of contest is also being plan using alcohol-related information. The CAAT team is tentatively planning for "A Day Without Shoes," a national awareness-building event, on March 12. In April, CAAT will team with volleyball for highway cleanup.

2. **Student of Concern:** The Student of Concern page on the Cowley web site is active. Sue Saia sent an update that there have been no new Student of Concern reports since the December meeting. Her update also indicates that there has been an incident where the reporting system should have been used and was not, and that this incident is being reviewed.

3. **Electronic Prevention:** CollegeAlc, the online interactive education program, continues to be available for use by all Cowley College students. This resource is being used mostly with sanctions students who are referred for the BASICS program. Sue is working on developing an ANGEL course to be used next academic year, including with the orientation students.

**4. Employee Involvement in Prevention:** Sue has discussed with the administrative council the Task Force's interest in further drug recognition training for employees. The conclusion from the administrative team was that such training, if mandatory, would need to be limited to a one-hour time frame. The team is in agreement that one hour will not be sufficient. Janice agreed to look into offering further training on a voluntary basis.

**5. ACPD Involvement on Campus:** Chief Wallace reports that rapes in Arkansas City, which are correlated with alcohol use, are down about 90%. He attributes the large decline to aggressive enforcement and heightened awareness. The police department continues to send officers to the dining hall to eat, and officers continue to participate in the Wellness Center. The drug dog was on campus on 1/20/2012 and 1/27/2012. No drugs were found. There was discussion of the opportunity for a demonstration of the drug dog's effectiveness. There was also discussion of an intruder on campus. Matt reported that a new instant mass communication system is in the works that may help with such situations.

**2011-2012 Screening Days:** National Eating Disorders Screening Day is coming up on February 23, 2012, and National Alcohol Screening Day will take place on April 5, 2012. Cowley County Mental Health and Counseling Center has agreed to continue to collaborate on these screening days. Janice will send out notification to employees about these events.

**BASICS update:** To date, 30 students have attended Part 1 of BASICS. 26 have returned to complete the program, 3 have Part 2 pending, and 1 student has withdrawn.

**Athletics department update:** Jeff reports that random urine testing is ongoing. An Athletics Department drug and alcohol meeting is coming up February 8, 2012. Jeff and Roy are planning to attend.

**Biennial Review:** The team was reminded that completion of a biennial review, plus an update of the institutional prevention program, will be the primary task for the Fall, 2012 semester. It was recommended that the Task Force members be considering priorities for improvement for calendar years 2013 and 2014.

**Online scheduling for Counseling:** The team was notified that online scheduling for counseling appointments is now available by way of the Cowley College web site. It was requested that team members assist in getting the word out about this new resource for students and employees.

**Next meeting:** The next Cowley College Drug and Alcohol Task Force meeting is scheduled for Wednesday, April 18, 2012, at 9:00 a.m. in the President's Dining Room.

Respectfully submitted  
Roy Reynolds  
Chair – Cowley College Drug and Alcohol Task Force