

**Meeting Minutes**  
Cowley College  
Drug and Alcohol Task Force  
May 6, 2009  
9:00 a.m.

**Attending:** Roy Reynolds, Landon West, Janice Neagle, Sue Saia, Sally Palmer, Jeff Fluty, Tom Saia, Kristi Shaw, Charles McKown, and Matt Stone.

Thank you to Tom for hosting this meeting.

**Minutes:** The minutes of the March 4, 2009 meeting were approved as submitted.

**Task Force Membership:** Detective Eric Mata (ACPD) has expressed an interest in joining the Task Force, but he has been unable to attend so far due to scheduling conflicts. All attending members indicated an interest in continuing to serve on the task force during the 2009-2010 academic year. In addition, Roy will approach Coach Phillips and Coach DeSalme about serving next year.

**Annual notification:** Charles reports that the annual notification has been sent by email to all current Cowley College students and employees, and that the notification is being sent automatically to all new Cowley email accounts as these accounts are added throughout the year. Charles indicates that a report can be generated to confirm distribution of the annual notification in the event of an audit by the Department of Education. It was agreed that the next mass email distribution of the annual notification will take place in early to mid September, 2009.

**National Alcohol Screening Day:** Roy reported on National Alcohol Screening Day, which took place on April 9, 2009. Our screeners were Theron Platt and Jeannie Laymon of Cowley County Mental Health and Counseling Center. Thanks to Michelle Kelley, Kristi Shaw, and Stefani Jones for staffing the table and getting the students involved. 111 total screens were completed. 24 of the screens (22%) were positive, and resulted in referral for further assessment. 111 completed screens is the fourth highest total for a single day since CCCC and CCMHCC began collaborating on screening days in 2003. So far, we have joined forces on 15 screening days, and have completed a grand total of 1469 screenings, an average of 98 completed screens per screening day.

**BASICS:** Roy reported on the plan to begin using Brief Alcohol Screening and Intervention for College Students (BASICS) with students who are referred for alcohol violations beginning in the Fall, 2009 semester. BASICS is validated in research for use with college students, and is considered to be a Tier I prevention strategy by the National Institute of Alcoholism and Alcohol Abuse. There was discussion of the motivational interviewing and risk reduction strategies incorporated in BASICS.

Approval was given by the team for use of the risk reduction approach with Cowley Students who are younger than the legal drinking age.

**Drug screening for non-athletes:** Sue reports that she will not be taking immediate action on the issue of drug screening and sanctions for non-athletes. There was discussion of approaching this issue as an SGA initiative for the 2009-2010 academic year. A lively discussion ensued regarding the issue of sanctions for Cowley Ambassadors who violate institutional policies and/or encounter legal problems due to AOD use.

**Employee Drug Testing:** Janice reported that it is now policy that employees can be drug tested if drug use is suspected.

**Drug Dog:** Landon reported the drug dog went through three of the dorms on April 30, 2009. Findings were negative.

**Next meeting:** The next Task Force meeting is scheduled for Wednesday, September 16, 2009, at 9:00 a.m. in the Hall of Fame Room.

Respectfully submitted  
Roy Reynolds  
Chair - Drug and Alcohol Task Force