

# Cowley College Writing Center

## COVID-19 Safety Policies

1. If you are feeling ill, use our virtual services instead of coming into the Writing Center room.
2. Only ten students are allowed in the room at one time.
3. You must wear a mask at all times within the room.
4. Avoid eating and drinking within the room.
5. Social distance as much as possible within the room. Every other computer is currently available in order to sit 6 feet apart. You may find it useful to bring your own laptop to help spread out at the other tables.
6. Sign in electronically instead of on paper. See the sign upon arrival for directions.
7. Use the hand sanitizer outside the door when you enter and leave the room.
8. We recommend bringing your own pens, pencils, paper, and other supplies with you to avoid sharing.